

SNS PROPERTIES AND LEASING LIMITED

CIN: L38210DL1985PLC020853

Regd. Office: Unit 204 Plaza P-3 Central Square 20 Manohar Lal, Khurana Marg Bara Hindu Rao,
Delhi Sadar Bazar, Delhi, India- 110006

[E-Mail: sns.prop.ltd@gmail.com] [Tel. No. +91 7992313157] [Website: www.snsind.in]

NOTICE

NOTICE is hereby given that the **Thirty-Ninth Annual General Meeting** of the Members of SNS Properties and Leasing Limited will be held on **Tuesday, the 30th day of September 2025, at 2:00 P.M. (IST)** through Video Conferencing (VC) / Other Audio-Visual Means (OAVM) to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider, and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2025, together with the Reports of the Board of Directors and Auditors thereon.
2. To appoint a director in place of Mr. Sarthak Agarwal (DIN: 09785554), who retires by rotation and, being eligible, offers himself for re-appointment.

SPECIAL BUSINESS:

3. **To take approval of members for granting loan, giving guarantee and/or providing security to all person covered under Section 185 of the Companies Act, 2013 and in this regard to consider and, if thought fit, to pass the following resolution as a Special Resolution:**

“RESOLVED THAT in supersession of the resolution passed by the Members at the 38th Annual General Meeting held on August 13, 2024 and pursuant to the provisions of Section 185 and other applicable provisions, if any, of the Companies Act, 2013 (the “Act”) and the Companies (Meetings of Board and its Powers) Rules, 2014 (including any statutory modifications, clarifications, substitutions or re-enactments thereof for the time being in force) , consent of the Members be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as the “Board”, which term shall include, unless the context otherwise requires, any Committee of the Board or any Director(s) or Officer(s) duly authorised by the Board), to advance loan(s) in one or more tranches-including loan(s) represented by way of book debt and/or giving of guarantee(s), and/or providing of security(ies) in connection with any Loan taken by any person or entity in whom any of the Director is interested in terms of Section 185 of the Act, up to an aggregate amount not exceeding ₹100,00,00,000 (Rupees One Hundred Crores Only) at any point of time, on such terms and conditions as the Board, in its absolute discretion, may deem beneficial and in the best interest of the Company, provided that such loan(s) are utilised by such persons or entities only for their principal business activities.”

“RESOLVED FURTHER THAT the Board be and is hereby authorised to negotiate, finalize and agree the terms and conditions of the aforesaid loan/guarantee/security and to do all such acts, deeds and things as may be necessary and incidental including signing and/or execution of any deeds/ documents/ undertakings/ agreements/ papers/ writings for giving effect to the aforesaid Resolution.”

4. **To take approval for members for granting loans, giving guarantees or securities and making investments under Section 186 of the Companies Act, 2013 and, in this regard, to consider and, if thought fit, to pass the following resolution as a Special Resolution:**

“RESOLVED THAT in supersession of the resolution passed by the Members at the 38th Annual General Meeting held on August 13, 2024 and pursuant to the provisions of Section 186 and other applicable provision, if any, of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 (including any statutory modifications or re-enactment thereof for the time being in force) and subject to all other requisite approvals, sanctions, permissions, if required from any authority and subject to such conditions as may be prescribed by any of the concerned Authorities and, the consent of the Members be and is hereby accorded to the Board of Directors (hereinafter referred to as “the Board” which expression shall include its duly authorized Committee or any individual Director):

- a. to invest/acquire from time to time by way of subscription, purchase, conversion or otherwise Equity Shares, Preference Shares, Debentures (whether convertible or non-convertible) or any other financial instruments of one or more Bodies Corporate, whether in India or outside;
- b. to give from time to time any loan or loans to any Body or Bodies Corporate, whether in India or outside, or any other person, body or entity;
- c. to give from time to time any guarantee(s) and/or provide any security, in connection with any loan(s) made, by any other person(s) to, or to any other person(s) by, any Body Corporate, whether in India or outside;

notwithstanding the fact that such loan/guarantee/investment to be so given, provided or made together with the loans/guarantees/investments already given, provided or made may exceed sixty percent of the aggregate of the Paid-up Share Capital, free reserves and securities premium account of the Company or one hundred percent of its free reserves and securities premium account, whichever is more.”

“RESOLVED FURTHER THAT in addition to the above, the Board of the Company be and is hereby authorized to make investments, give loans and/ or provide guarantee(s)/security to other bodies corporate or other persons and entities provided that the aggregate of the investments made, loans given and security/ guarantee(s) provided shall not at any time exceed Rs. 100,00,00,000/- (Rupees One Hundred Crore only).”

“RESOLVED FURTHER THAT the Board be and is hereby authorized to determine the actual sum or sums to be loaned to and/or guaranteed or invested in the Equity Share Capital or Preference Share Capital or other securities of the said Bodies Corporate out of the above limit and to determine the time and manner of making such loans and/or providing guarantees/security or making such investments and generally to deal with and decide all or any matter arising out of or incidental to the same and to do all such acts, deeds, matters and things for giving effect to this resolution including any change(s), amendment(s) or modification(s) as it may in its absolute discretion deem fit and proper.”

“RESOLVED FURTHER THAT for the purpose of giving effect to the above Resolution–, the Board/Committee be and is hereby authorized to agree, make, accept and finalize all such terms, condition(s), modification(s) and alteration(s) as it may deem fit including the terms and conditions within the above limit up to which such investments/loans/guarantees, that may be made or given , as may be determined by the Board or the Committee thereof, including with the power to transfer/dispose of the investments so made, from time to time, and generally to deal with and decide all or any matter arising out of or incidental to the same and the Board/Committee is also hereby authorized to resolve and settle all questions, difficulties or doubts that may arise in regard to making such investments, loans and/or providing guarantee or security and to finalize and execute all agreements, documents, and writings and to do all acts, deeds and things in this connection and incidental as the Board/Committee in its absolute discretion may deem fit without being required to seek any further consent or approval of the members or otherwise to the end and intent that they shall be deemed to have been given approval thereto expressly by the authority of this resolution.”

Date: August 19, 2025

By Order of the Board

Registered Office: Unit 204 Plaza
P-3 Central Square 20 Manohar Lal
Khurana Marg Bara Hindu Rao,
Delhi Sadar Bazar, North Delhi, India, 110006

Sd/-
Sujata Kumari
Company Secretary
ACS: 75147

NOTES:

1. The Ministry of Corporate Affairs (“MCA”), vide its General Circulars dated May 5, 2020 (No. 20/2020), May 5, 2022 (No. 02/2022), December 28, 2022 (No. 10/2022), September 25, 2023 (No. 09/2023) and most recently September 19, 2024 (No. 09/2024), and the Securities and Exchange Board of India (“SEBI”), vide its circulars dated May 12, 2020, May 13, 2022, January 5, 2023, October 7, 2023, and most recently October 3, 2024 (SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133), have permitted the convening of Annual General Meetings (“AGMs”) through Video Conferencing (“VC”) or Other Audio-Visual Means (“OAVM”) without requiring physical presence of members at a common venue. These relaxations are applicable for AGMs scheduled for the years 2024 and 2025, and allow such meetings to be held virtually up to September 30, 2025. These extensions do **not** extend the statutory timelines fixed under the Companies Act, 2013 (“the Act”) for holding AGMs. Accordingly, in compliance with the aforesaid MCA and SEBI circulars, applicable provisions of the Companies Act, 2013, and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”), the 39th AGM of the Company is being held through VC/OAVM. The deemed venue for the AGM shall be the Registered Office of the Company located at **Unit 204, Plaza P-3, Central Square, 20 Manohar Lal Khurana Marg, Bara Hindu Rao, Sadar Bazar, Delhi – 110006**.
2. Since the AGM is being held through VC/OAVM in accordance with the applicable MCA and SEBI Circulars, **physical attendance of Members has been dispensed with**. Accordingly, the facility for appointment of proxies by the Members will **not be available** for this AGM and, hence, the **Proxy Form, Attendance Slip and Route Map** of the venue are not annexed to this Notice.
3. Participation of Members through VC/OAVM shall be reckoned for the purpose of **quorum** for the AGM in accordance with Section 103 of the Companies Act, 2013.
4. Members desiring to raise queries on matters listed in the Notice may write to the Company at its Registered Office or email the Company at least 10 (ten) days before the date of the AGM.
5. Corporate Members intending to attend the AGM through VC/OAVM are requested to send a scanned copy (in PDF/JPG format) of the certified true copy of the relevant Board Resolution, together with the specimen signature(s) of their duly authorized representative(s), authorizing them to attend the AGM and vote on their behalf through remote e-voting or e-voting during the meeting. The said resolution should be sent to the Company at sns.prop.ltd@gmail.com, with a copy marked to the Registrar & Share Transfer Agent at admin@skylinerta.com and to the Scrutinizer at sajnanihemant09@gmail.com.
6. A Statement pursuant to Section 102(1) of the Companies Act, 2013 in respect of Special Business under Item Nos. 3 and 4 is annexed hereto.
7. The Register of Members and Share Transfer Books of the Company will remain closed from **Wednesday, September 24, 2025 to Tuesday, September 30, 2025** (both days inclusive), for the

purpose of the **39th Annual General Meeting of the Company** to be held through Video Conferencing (“VC”)/Other Audio-Visual Means (“OAVM”) on **Monday, September 30, 2025**.

8. The Company has fixed **Tuesday, September 23, 2025** as the **cut-off date** for the purpose of determining the eligibility of Members to cast their votes electronically (remote e-voting as well as voting during the AGM through e-voting).
9. In compliance with the MCA Circulars and SEBI Circulars, the Annual Report for the Financial Year 2024-25, comprising the Financial Statements (including the Board’s Report, Auditors’ Report along with other documents required to be attached thereto) together with the Notice of the **39th Annual General Meeting**, is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company or with their respective Depository Participant(s).
10. The Notice of the AGM along with the Annual Report for the Financial Year 2024-25 is available on the website of the Company at <https://snsind.in/annual-reports/>, on the website of Metropolitan Stock Exchange of India Limited at www.msei.in, and on the website of NSDL at www.evoting.nsdl.com. The physical copies of the aforesaid documents shall also be available for inspection by the Members at the Registered Office of the Company during business hours on all working days up to the date of the AGM.
11. Members holding shares in physical mode and who have not registered / updated their e-mail addresses with the Company are requested to register their e-mail address with the Company’s Registrar and Share Transfer Agent (RTA), **M/s. Skyline Financial Services Private Limited**, by sending an e-mail to admin@skylinerta.com. The request should be accompanied by a duly signed letter mentioning the Member’s Name, Folio Number, Address and e-mail ID, along with a self-attested copy of the PAN card.
12. Members holding shares in dematerialized mode are requested to register/update their e-mail addresses with their respective Depository Participant(s) to enable the Company to send communications, including the Annual Report and Notice of the AGM, in electronic mode.
13. SEBI, vide its Master Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 7, 2024, has mandated that all holders of physical securities of listed companies must furnish their **PAN, nomination, contact details, bank account details and specimen signature(s)** to the Company/Registrar. Accordingly, Members holding shares in physical form are requested to furnish the aforesaid details in the prescribed forms available on the Company’s website at www.snsind.in and submit the same to the Company’s Registrar and Share Transfer Agent, **M/s. Skyline Financial Services Private Limited**, at their e-mail ID at admin@skylinerta.com or at their office address.
14. The Equity Shares of the Company are compulsorily tradable in dematerialized form only. The Equity Shares of the Company have been assigned **ISIN INE777R01019**.

As per Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, securities of listed companies can be transferred only in dematerialized form. It is also mandated that transmission or transposition of securities held in physical form shall be effected only in demat mode. In view of the foregoing and to eliminate the risks associated with physical shareholding, Members holding shares in physical form are strongly urged to dematerialize their holdings at the earliest. The detailed procedure for dematerialization of shares is available on the Company’s website at www.snsind.in

15. Relevant documents referred to in the Notice and other statutory records, as required to be made available under the Companies Act, 2013, shall be available for inspection by the Members in electronic mode. Members who wish to inspect the said documents may send their request to the Company at sns.prop.ltd@gmail.com. Such documents will also be available for inspection by the Members during the AGM, upon log-in to the NSDL e-Voting system at www.evoting.nsdl.com

16. Members desirous of obtaining any information or clarification concerning the accounts and operations of the Company are requested to send their queries to the Company at least seven days prior to the date of the Annual General Meeting at sns.prop.ltd@gmail.com so that the required information can be made available at the Meeting, subject to the discretion of the Chairman..
17. As per the provisions of Section 72 of the Companies Act, 2013 and the circulars issued by SEBI, the facility for making a nomination is available to Members in respect of the shares held by them. Members holding shares in physical form and who have not yet registered their nomination are requested to submit **Form SH-13** to the Company or its Registrar and Share Transfer Agent (RTA) for registering their nomination. If a member wishes to cancel or opt out of an earlier nomination and record a fresh nomination, he/she may submit **Form ISR-3** or **Form SH-14**, as applicable. The aforesaid formats can be downloaded from the Company's website at www.snsind.in.

Members holding shares in demat mode are requested to submit their nomination details directly to their respective **Depository Participant(s)**.

18. Non- Resident Indian Members are requested to inform immediately:

a) Change in their residential status on return to India for permanent settlement.

b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with PIN code, if not furnished earlier, to the Company's Registrar & Share Transfer Agent, **M/s. Skyline Financial Services Private Limited**, in case of shares held in physical form, and to their respective Depository Participant(s), in case of shares held in demat form.

19. INSTRUCTIONS FOR REMOTE E-VOTING AND E-VOTING AT THE AGM:

In terms of the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, applicable Secretarial Standards, Regulation 44 of the SEBI Listing Regulations and MCA & SEBI Circulars, **the Company is pleased to provide remote e-voting facility to its Members in respect of the business to be transacted at the AGM and facility of casting vote through e-voting system during the AGM** to the Members participating in the AGM. Necessary arrangements have been made by the Company with NSDL for providing facility of voting through remote e-voting, participation in the AGM through VC/OAVM facility and e-voting during the AGM.

Members may cast their votes remotely, using an electronic voting system on the date mentioned herein below ("remote e-voting"). Further, the facility for voting through electronic voting system will also be made available at the Meeting and Members attending the Meeting who have not cast their vote(s) by remote e-voting will be able to vote at the Meeting.

The remote e-voting facility will be available during the following voting period:

- **Commencement of remote e-voting: From 9:00 A.M. (IST) on Saturday, September 27, 2025**
- **End of remote e-voting: Up to 5:00 P.M. (IST) on Monday, September 29, 2025**

The remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by NSDL upon expiry of the aforesaid period.

The cut-off date for the purpose of remote e-voting and e-voting at the Annual General Meeting is Tuesday, September 23, 2025.

Instructions relating to the process and manner for voting electronically are mentioned below:

Step 1: Log-in to NSDL e-Voting system at <https://www.evoting.nsdl.com/>





Step 2: Cast your vote electronically on NSDL e-Voting system.

Details on Step 1:

A. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode:

In terms of SEBI Circular dated December 9, 2020 on e-voting facility provided by Listed Companies, Individual Shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and DPs. Shareholders are advised to update their mobile number and e-mail ID in their demat accounts to access e-voting facility.

Type of Shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL	<ol style="list-style-type: none"> 1. If you are an existing IDeAS user, please visit the e-Services website of NSDL at https://eservices.nsdl.com either on a Personal Computer or Mobile. On the e-Services home page, click on the “Beneficial Owner” icon under “Login” available under the IDeAS section. Enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value Added Services. Click on “Access to e-Voting” under e-Voting services and you will be redirected to the e-Voting website of NSDL. Select the Company name or e-Voting service provider i.e. NSDL and cast your vote during the remote e-Voting period or join the virtual meeting & vote during the AGM. 2. If you are not registered for IDeAS e-Services, registration is available at https://eservices.nsdl.com. Select “Register Online for IDeAS Portal” or directly visit https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp. 3. You can also visit the NSDL e-Voting website directly at https://www.evoting.nsdl.com either on a Personal Computer or Mobile. On the home page of e-Voting system, click on the “Login” icon under ‘Shareholder/Member’ section. A new screen will open where you must enter your User ID (i.e. your 16-digit demat account number with NSDL), Password/OTP, and the Verification Code displayed. After successful authentication, you will be redirected to the NSDL website where you can view the e-Voting page. Select the Company name or service provider i.e. NSDL and cast your vote during the remote e-Voting period or join the virtual meeting & vote during the AGM. 4. Shareholders can also download the NSDL Mobile App “NSDL Speede” by scanning the QR code given below for a seamless voting experience.

	<p>NSDL Mobile App is available on</p> <p>  App Store  Google Play </p> <div style="display: flex; justify-content: space-around;">   </div>
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> Existing users who have opted for <i>Easi/Easiest</i> can login through their User ID and Password. The option to reach the e-Voting page will be made available without any further authentication. The login URL is https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com → <i>New System Myeasi</i>. After successful login to <i>Easi/Easiest</i>, the user will be able to see the <i>e-Voting Menu</i>. This menu will have links to the e-Voting service provider i.e. NSDL. Click on <i>NSDL</i> to cast your vote. If the user is not registered for <i>Easi/Easiest</i>, registration is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistraton. Alternatively, the user can directly access the e-Voting page by entering their demat account number and PAN through a link on the home page of www.cdslindia.com. The system will authenticate the user by sending an OTP on the registered Mobile number and E-mail ID as recorded in the demat account. After successful authentication, the user will be redirected to the respective e-Voting Service Provider (ESP) i.e. <i>NSDL</i> where the e-Voting is in progress.
Individual Shareholders (holding securities in Demat mode) login through their Depository Participants	<ol style="list-style-type: none"> Shareholders can also login using the login credentials of their demat account through their Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, shareholders will be able to see the <i>e-Voting</i> option. Click on <i>e-Voting</i>, and after successful authentication, you will be redirected to the NSDL/CDSL depository website wherein the <i>e-Voting</i> feature will be available. Click on SNS Properties and Leasing Limited (or e-Voting Service Provider name i.e. NSDL) and you will be redirected to the NSDL e-Voting website for casting your vote during the remote e-Voting period or for joining the virtual meeting & voting during the Meeting.

Important note: Members who are unable to retrieve User ID/Password are advised to use the “Forgot User ID” and “Forgot Password” options available at the respective websites.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL Helpdesk by sending a request to evoting@nsdl.co.in or by calling at 022-4886 7000 / 022-2499 7000 .
Individual Shareholders	Members facing any technical issue in login can contact CDSL

holding securities in demat mode with CDSL	Helpdesk by sending a request to helpdesk.evoting@cdslindia.com or by calling at 022-23058738 / 022-23058542 / 022-23058543 .
--	---

B. Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

1. Visit the e-Voting website of NSDL. Open a web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a personal computer or a mobile.
2. Once the home page of the e-Voting system is launched, click on the icon “**Login**” which is available under the ‘**Shareholder/Member**’ section.
3. A new screen will open. You will have to enter your **User ID**, your **Password/OTP** and a **Verification Code** as shown on the screen.
 - Alternatively, if you are registered for **NSDL e-Services (IDEAS)**, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login.
 - Once you log-in to NSDL e-Services using your credentials, click on **e-Voting** and you can proceed directly to Step 2 i.e. cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
(a) For Members holding shares in demat account with NSDL	8 Character DP ID followed by 8 Digit Client ID. For example, if your DP ID is IN300*** and Client ID is 12***** then your User ID is IN300***12***** .
(b) For Members holding shares in demat account with CDSL	16 Digit Beneficiary ID. For example, if your Beneficiary ID is 12***** then your user ID is 12*****
(c) For Members holding shares in Physical Form	EVEN Number followed by Folio Number registered with the Company. For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders

- (a) If you are already registered for e-Voting, then you can use your **existing password** to login and cast your vote.
- (b) If you are using the NSDL e-Voting system for the first time, you will need to retrieve the **initial password** which was communicated to you. Once you retrieve your initial password, you need to enter it and the system will prompt you to change your password.
- (c) How to retrieve your **initial password**:
 - (i) If your email ID is registered in your demat account or with the Company, your initial password is communicated to you on your registered email ID. Check the email sent to you by NSDL. It contains a **.pdf file** attachment. Open the file; the password to open the file is:
 - Your **8-digit Client ID** for NSDL account, OR
 - Last **8 digits of Beneficiary ID** for CDSL account, OR

- Folio number for shares held in **physical form**.
The .pdf file contains your User ID and initial password.

(ii) If your email ID is not registered, please follow the instructions mentioned elsewhere in this Notice.

6. If you are unable to retrieve/ have not received the “initial password” or have forgotten your password:

(a) Click on **“Forgot User Details/Password?”** (if you are holding shares in demat account with NSDL or CDSL) option available at www.evoting.nsdl.com.

(b) Click on **“Physical User Reset Password?”** (if you are holding shares in physical mode) option available at www.evoting.nsdl.com.

(c) If you are still unable to get your password by the above two options, you can send a request to evoting@nsdl.co.in mentioning your demat account number/folio number, PAN, name, and registered address.

(d) Members can also use the **OTP (One Time Password) based login** for casting their votes on the NSDL e-Voting system.

7. After entering your password, read and agree to the “Terms and Conditions” by selecting the check box.

8. Now, click on the “Login” button.

9. The home page of e-Voting will open.

Process for those shareholders whose email IDs are not registered with the Depositories for procuring User ID and Password and registration of email IDs for e-Voting for the resolutions set out in this Notice:

a) For Members holding shares in Physical Mode:

Please provide your Folio No., Name of the Shareholder, scanned copy of the Share Certificate (front and back), self-attested scanned copy of PAN Card, and self-attested scanned copy of Aadhaar Card by email to sns.prop.ltd@gmail.com.

b) For Members holding shares in Demat Mode:

Please provide your DP ID-Client ID (16 digit DP ID + Client ID or 16 digit Beneficiary ID), Name, Client Master or copy of Consolidated Account Statement, self-attested scanned copy of PAN Card, and self-attested scanned copy of Aadhaar Card by email to sns.prop.ltd@gmail.com. If you are an Individual Shareholder holding shares in Demat Mode, you are requested to refer to the login method explained at **Step 1(A) - Login method for e-Voting and joining virtual meeting for Individual Shareholders holding securities in demat mode**.

c) Alternatively, Members may send a request to evoting@nsdl.co.in for procuring User ID and Password for e-Voting by providing the above-mentioned documents.

d) In terms of **SEBI Circular dated December 9, 2020** on e-Voting facility provided by Listed Companies, Individual Shareholders holding securities in Demat Mode are allowed to vote through their Demat account maintained with Depositories and Depository Participants. Members are required to

update their mobile number and email ID correctly in their Demat account in order to access the e-Voting facility.

Details on Step 2 is given below:

How to cast your vote electronically and join the Annual General Meeting on NSDL e-Voting system?

1. After successful login at **Step 1**, you will be able to see all the companies *EVEN* (E-Voting Event Number) in which you are holding shares and whose e-voting cycle and General Meeting is in active status.
2. Select the *EVEN* of **SNS Properties and Leasing Limited** to cast your vote during the remote e-voting period or during the Annual General Meeting.
3. The e-voting page will open and you will be ready for casting your vote.
4. Cast your vote by selecting the appropriate option, i.e. *Assent* or *Dissent*. Verify/modify the number of shares for which you wish to cast your vote and click on “**Submit**” and also “**Confirm**” when prompted.
5. Upon confirmation, a message “**Vote cast successfully**” will be displayed.
6. You can also take a printout of the votes cast by you by clicking on the “Print” option available on the confirmation page.
7. Once you confirm your vote on any resolution, you will not be allowed to modify your vote subsequently.

GENERAL GUIDELINES FOR SHAREHOLDERS

1. **Institutional Shareholders/Corporate Members** (i.e., other than individuals, HUF, NRI, etc.) are required to send a scanned copy (in PDF/JPG format) of the relevant Board Resolution/Authority Letter, together with attested specimen signature(s) of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail at sajnanihemant09@gmail.com with a copy marked to the Company at sns.prop.ltd@gmail.com and to NSDL at evoting@nsdl.co.in.
2. It is strongly recommended **not to share your password** with any other person and to take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon **five unsuccessful attempts** to key in the correct password. In such an event, you will need to go through the “Forgot User Details/Password?” or “Physical User Reset Password?” option available at www.evoting.nsdl.com to reset your password.
3. In case of any queries, you may refer to the **Frequently Asked Questions (FAQs)** for Shareholders and the **e-voting user manual for Shareholders** available in the “Downloads” section of www.evoting.nsdl.com, or call NSDL at **022-4886-7000**, or send a request at evoting@nsdl.co.in.
4. The procedure for **e-Voting on the day of the AGM** is the same as mentioned above for remote e-voting.
5. Only those Members/Shareholders, who are present at the AGM through **VC/OAVM facility** and who have not cast their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through the e-Voting system during the AGM.
6. Members who have **already voted through remote e-voting** shall be entitled to attend the AGM. However, such Members will **not be eligible to vote** again at the AGM.

7. The details of the person who may be contacted for any grievances connected with the facility for e-voting on the day of the AGM shall be the same person as mentioned for remote e-voting.

20. INSTRUCTIONS FOR ATTENDING THE AGM THROUGH VC/OAVM:

1. The Members can join the AGM in the VC/OAVM mode 30 minutes before and after the scheduled time of commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 Members on a first-come-first-served basis. This will not include Large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors, etc. who will be allowed to attend the AGM without restriction on account of first-come-first-served basis.
2. Members will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access the facility by following the process mentioned in Step 1: Log-in to NSDL e-Voting system. After successful login, Members should click on the “VC/OAVM link” placed under the “Join General Meeting” menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of the Company is displayed.
3. Members are encouraged to join the Meeting through Laptops for a better experience. Further, Members will be required to allow Camera and use Internet with good speed to avoid any disturbance during the meeting.
4. Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective networks. It is therefore recommended to use a stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.
5. Members who would like to express their views/ask questions at the AGM with regard to any matter to be placed at the AGM, need to register themselves as a speaker and may send their request from their registered e-mail ID mentioning their name, DP ID & Client ID/Folio Number and Mobile Number, so as to reach the Company’s email address sns.prop.ltd@gmail.com at least **48 hours in advance** before the start of the AGM. The same will be suitably replied to by the Company.
6. Only those Members who have registered themselves as a speaker shall be allowed to express their views/ask questions during the AGM, depending upon the availability of time.
7. The Company reserves the right to restrict the number of speakers at the AGM, as may be deemed necessary to ensure the smooth conduct of the proceedings.

21. OTHER INSTRUCTIONS:

1. Members who have cast their vote by remote e-voting prior to the Meeting, may also attend the Meeting, but shall not be entitled to cast their vote again. Once a vote on a resolution is cast by the Member, he/she shall not be allowed to change it subsequently or cast vote again.
2. The voting rights of the shareholders (for voting through remote e-voting or e-voting at the AGM) shall be in proportion to their shares of the paid-up equity share capital of the Company as on **Tuesday, September 23, 2025 (the “Cut-off Date”)**.
3. A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date only shall be entitled to avail the

facility of remote e-voting as well as voting in the AGM. Any person who is not a member as on the cut-off date should treat this Notice for information purposes only.

4. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes a member after **Friday, September 05, 2025 (BENPOS date)** considered for dispatch of the notice) and holding shares as on the cut-off date i.e. **Tuesday, September 23, 2025**, may obtain the login ID and password by sending a request at evoting@nsdl.co.in / to the Company at sns.prop.ltd@gmail.com / to the Company's RTA at admin@skylinerta.com. However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote. In case you forget your password, you can reset it by using the "Forgot User Details/Password" or "Physical User Reset Password" option available on www.evoting.nsdl.com or call on **022-4886-7000**.
5. In case of Individual Shareholders holding shares in demat mode who acquire shares of the Company after **Friday, September 05, 2025 (BENPOS date)** and are holding shares as on the cut-off date i.e. **Tuesday, September 23, 2025**, may follow steps mentioned in the Notice of the AGM under "*Step 1: Log-in to NSDL e-Voting system.*"
6. Mr. Hemant Kumar Sajani (Fellow Membership No. 7348 and Certificate of Practice No.-14214), Designated Partner of M/s. HKS & Associates LLP, Company Secretaries, has been appointed as the Scrutinizer to scrutinize the e-voting process (both remote e-voting and e-voting at the AGM) in a fair and transparent manner. The Scrutinizer has given their consent to act in this capacity.
7. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting, by use of the e-voting system for all those members who are present at the AGM through VC/OAVM but have not cast their votes by availing the remote e-voting facility.
8. The Scrutinizer shall, after the conclusion of voting at the AGM, scrutinize the votes cast at the Meeting and through remote e-voting, prepare a Consolidated Scrutinizer's Report and submit the same to the Chairman or any other person authorized by him, within **2 working days** of the conclusion of the Meeting. The results declared along with the consolidated Scrutinizer's Report will be placed on the website of the Company at www.snsind.in and on the website of NSDL at www.evoting.nsdl.com. The results will simultaneously be communicated to **Metropolitan Stock Exchange of India**.
9. As required under SEBI Listing Regulations and Secretarial Standard-2 on General Meetings, the relevant details in respect of the Director seeking re-appointment under Item No. 2 of this Notice are provided in the Annexure.

BRIEF PROFILE OF DIRECTOR SEEKING RE-APPOINTMENT

Name of Director	Shri Sarthak Agarwal (DIN: 09785554)
Category/ Designation of Director	Non-Executive Director
Date of Birth (Age in Years)	25/01/2003 (22 years)
Date of first appointment on the Board	13/10/2023
Qualification	B. Tech
Brief Resume	Shri Sarthak Agarwal, aged 22 years, is a B. Tech from BITS Pilani, Hyderabad. He serving on the board of two companies namely, Securocrop Business Re-Engineering Private Limited and Devbhoomi Commercial Private Limited. He was appointed to the Company's board as Non-Executive Director w.e.f. 13/10/2023
Experience and Expertise in specific	Approximately 3 years in finance and accounts

functional area	
Terms & Conditions of appointment/re-appointment including remuneration	As per the resolution of appointment passed by the Board of Directors and the members at the General Meeting of the Company and Company's Policy on Nomination, Remuneration and Board Diversity
Last Remuneration drawn	Not Applicable
Shareholding in the Company (including as Beneficial owner)	None
Relationship with other Directors and KMP of the Company	Not related to any Directors or KMP as per Companies Act, 2013 and SEBI Listing Regulations.
No. of Board Meetings attended during the year	6
Directorships held in other companies	1. Devbhoomi Commercial Private Limited 2. Securocrop Business Re-Engineering Private Limited
Member/Chairman of Committees of other Companies of which he is a director	Not Applicable
Listed entities from which the Director has resigned in the past three years	Not Applicable

**ANNEXURE TO NOTICE
STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013**

Item No. 3 & 4:

The Members of the Company vide special resolution passed at the 38th Annual General Meeting held on August 13, 2024, had granted an enabling approval to authorize the Board to make investment, provide, loan(s), give guarantees, or provide security in connection with loans, in terms of the provisions of Section 185 and 186 of the Companies Act, 2013, up to an amount of ₹100 crore, through a single resolution.

Upon further review, it has been observed that although the such resolution covered both Sections 185 and 186, the scope, intent, and regulatory requirements under each of these sections are distinct and independent. Section 185 governs loans, guarantees, or securities provided to the person or entities in which directors are interested whereas Section 186 pertains to loans, guarantees, securities, and investments made by the company to any persons or entities who may or may not be related parties.

To ensure greater transparency, legal clarity and compliance, the Board now proposes to pass separate resolutions to have the enabling approval under each section i.e. Section 185 and 186, for an amount of Rs. 100.00 Crore under each section in supersession of the earlier resolution passed on August 13, 2024. The Members may note that the Board of Directors would carefully evaluate the proposal of such loan(s) and/or guarantee(s) and/or security (ies) and shall ensure that such loan shall only be utilized by the Borrower for the purpose of its principal business activities.

It is pertinent to note that there is no change in the nature or the limit as previously approved by the Members. The separation is being done solely to enhance transparency and better governance.

Accordingly, the Board recommends the Special Resolutions as set out at Item No. 3 and 4 of the Notice for approval by the members.

None of the Directors and/or Key Managerial Personnel of the Company and/or their relatives are in any way, concerned or interested, financially or otherwise, in the said resolutions except to the extent of their

SNS Properties and Leasing Limited

Shareholding in the Company and the companies in connection therewith any such Loans, Investments may be made or guarantee or security may be provided in which they or their relatives are interested as directors or shareholders.

Date: August 19, 2025

By Order of the Board

**Registered Office: Unit 204 Plaza
P-3 Central Square 20 Manohar Lal
Khurana Marg Bara Hindu Rao,
Sadar Bazar, Delhi, India- 110006**

**Sd/-
Sujata Kumari
Company Secretary
ACS: 75147**